

Academic Coursework Activity Plan & Activity Report

for courses at accredited colleges and universities



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CMP Participant Name: _____ RID Member #: _____

CMP Address: _____ CMP Email: _____

CMP Participant Cycle End Date: _____

Course Title: _____

Name of College or University: _____

Instructor Name: _____

Activity Start Date: _____ Activity Completion Date: _____

Start time of Activity: _____ Ending time of Activity: _____

Total Number of credit hours assigned to the course?: _____ semester/quarter

Total RID CEUs earned: _____

If the course is offered during a semester, the number of CEUs equals 1.5 per semester credit (i.e. a 3 credit course = 4.5 CEUs). If the course is offered during a quarter, the number of CEUs equals 1 per quarter credit (i.e. a 3 credit course = 3 CEUs).

- A copy of the description of the course attached
- A transcript / grade report attached
- College link, screen shot
- Your name must be on transcript, # credits, Grade

Name of Approved Sponsor: Trix Bruce

For Trix's Box Only

RID Activity Number for this Academic Coursework:

Sponsor Code Month Year Ascending within month Internal Code (optional)

To which CMP Content Area does this course apply? Professional Studies _____ General Studies _____

Number of Continuing Education Credits* (CEUs) awarded to CMP participant: _____

- A copy of the description of the course
- A transcript / grade report

As a CMP participant, I certify that this academic coursework represents a valid and verifiable Continuing Education experience which exceeds routine employment responsibilities.

Signature of CMP Participant: _____ Date: _____

As the CMP Approved Sponsor for this Academic Course activity, I verified successful completion of the course and a grade of "C" (2.0 GPA) or better and the course was taken at an accredited institution recognized by the Council for Higher Education Accreditation (CHEA).

Signature of RID Approved Sponsor: _____ Date: _____