Academic Coursework Activity Plan & Activity Report

for courses at accredited colleges and universities

TRIXBRUCE

Academic Coursework
Activity Plan & Activity Report
For courses at accredited Colleges and Universities

ACET
ASSOCIATE CONTINUING EDUCATION TRACKING

CMP Participant First Name: **Last Name:** **RID Member #:**

(Last name must match you RID database membership)

City: **State:** **Email:**

CMP Participant Cycle End Date:

Course Title:

Course Description Link:

Name of College of University:

Link:

Accredited institution link:

Instructor Name:

BIO Link:

Activity Start Date: **Activity Completion Date:**

Start time of Activity: **Ending time of Activity:**

Total number of credit hours assigned to the course?: **(choose)** **semester** **quarter**

Total RID CEUs earned:

If the course is offered during a semester, the number of CEUs equals 1.5 per semester credit (i.e. a 3 credit course = 4.5 CEUs). If the course is offered during a quarter, the number of CEUs equals 1 per quarter credit (i.e. a 3 credit course = 3 CEUs).

To which CMP Content Area does this course apply? (choose) **Professional Studies** **General Studies**

Specialty Area: (choose) **Legal** **Education** **Performance** **PPO**

Yes, I acknowledge that I am required to email:

A transcript/grade report attached (your name must be on the transcript, # credits, Grade)

As a CMP participant, I certify that this academic coursework represents a valid and verifiable Continuing Education experience which exceeds routine employment responsibilities. I verified successful completion of the course and a grade of "C" (2.0 GPA) or better and the course was taken at an accredited institution recognized by the Council for Higher Education Accredidation (CHEA).

Name of Participant:

Signature of CMP Participant: **Date:**